



HAFFKINE BIO-PHARMACEUTICAL CORPORATION. LTD.

(Govt. of Maharashtra Undertaking)

Acharya Donde Marg, Parel, Mumbai - 400 012, Maharashtra. India.

Telefax :- 022-2414 7564 / Board:- 022-24129320 / 21 Email:-mm@vaccinehaffkine.com

TENDER NOTICE

Tender Ref. No. HBPCL/E-Tender Notice/Supply of HAY/2020

Tender Form Rs.10000/-

Date:

Due Date: 21.01.2020 @ 16.00 pm

SUB.:- ANNUAL TENDER HAY FOR THE YEAR 2020

To,

M/s.

Sir,

We are hereby issuing single Bid E-tender for procurement of HAY for our equines (Horses) at Pune, Pimpri. Thank you for your response to our Advertisement on our website. Enclosed are the Tender Documents for purchase of **HAY** required by us. Tender documents need to be read carefully. Tender to be uploaded in prescribed format only as stated below:

A] Technocommercial Bid / Envelop

- 1. Annexure A - General Terms & Conditions (duly signed)**
- 2. Annexure B - Tender Items (duly signed)**
- 3. Annexure C - Commercial Details of Vendor**
- 4. Annexure D - Commercial / Price /Financial Bid / Envelop**

Thanking you,

Yours faithfully,

Materials Manager

HAFFKINE BIO- PHARMACEUTICALS CORPORATION LIMITED
(A Govt. of Maharashtra Undertaking)
Acharya Donde Marg, Parel, Mumbai-400012.

ANNEXURE - 'A'

**GENERAL TERMS AND CONDITIONS COVERING INVITATION OF TENDER FOR
THE YEAR 2020**

1. This tender is issued by the Materials Manager, Haffkine Bio-Pharmaceutical Corporation Ltd. Mumbai, herein referred to as 'TENDEREE' and Materials Manager, HBPCL from time to time, herein referred to as 'Materials Manager'. The term tenderer means a firm, partnership or individual who offers to supply goods against the Company's requirements.
2. The tender is issued for and on behalf of HBPCL (A Govt. of Maharashtra Undertaking)
3. E-tenders are invited for items mentioned in an Annexure 'B' from reputed manufacturers, authorized agents and dealers.
4. Tender document will be available on www.mahatenders.gov.in on online payment of **Rs.10000/-**
5. E-tender, should be submitted on or before **16.00 pm on dt.21/01/2020.**
6. Tenders will be opened on **22/01/2020 at 16.30 pm.** in the presence of tenderers. Tenderers may be present at the time of opening of tender.
"Whoever is Authorized person should bring Authority letter to be present at the time of opening of tender."
7. **Tender must be submitted by making NEFT/RTGS payment of Earnest Money Deposit (E.M.D.) Rs.1,00,000/- (Rupees One Lakh Only.)** for ATS, Pimpri, Pune, which will be returned to tenderer after decision on tender or within 60 days from the date of opening of tender whichever is earlier.
8. Tender submitted **without Earnest Money Deposit is likely to be rejected.**
9. Annexure 'A' and Annexure 'B' should be signed with Company's seal by Chief Executive of firm or his authorized representative or else tender will be treated as invalid.
10. Items and quantities mentioned in Annexure 'B' are approximate and +/- 30% of variation in quantity are possible.
11. Tender period for supplies to be effected **is from 1st Feb.2020 to 31st Jan.2021 At ATS Pimpri.**

12. Exact delivery schedule will be given by Manager ATS-Pimpri from time to time on confirmation of contract as per requirement **and delivery of the material is to be given in working hours only. (Day shift).**
13. Tender must be submitted in our prescribed form and will be rejected if submitted in any other form.
14. Any overwriting or correction must be initialed by authorized person and should be avoided as far as possible.
15. Rates submitted will remain firm during contract period and no revision in rates will be entertained except statutory charges such as Excise, Sales Tax etc.
16. Information sought as per **Annexure 'C' (Technical)** and **Annexure 'D' (Commercial/Price/Financial)** should be provided correctly and is a part of tender conditions.
17. Each page of E-tender should be initialed by the tenderer and submitted in .pdf format.
18. **TENDEREE** reserves the right to accept or reject any offer submitted fully or partly without assigning any reason.
19. **TENDEREE** reserves right to cancel or alter any item mentioned in Annexure A and B without assigning any reason.
20. **Payment terms are 60 days clean credit.**
21. **Delivery** - Free delivery at H.B.P.C.L., Pimpri, Pune farm. For any dispute, decision of Managing Director, Haffkine Bio- Pharmaceutical Corporation Ltd. will be final and legally binding.
22. Rate Contract legal matters is subject to Mumbai Jurisdiction.
23. EMD will be converted as **Security Deposit after acceptance of tender of successful bidder.**
24. Neither the tender form nor the contract, if granted, is transferable.
25. Tenderer must submit latest Income Tax Certificate (zerox copy) with tender or else tender will be liable for rejection. Tenderer must give Sales Tax Registration No. & latest S.T. assessment certificate.
26. **Risk Purchase clause** - In case the contractor fails to deliver the stores or any part thereof within the given scheduled period of delivery or delay is caused due to supplying substandard stores, or the material not confirming to the sample kept in the custody, Materials Manager shall initiate any of the following steps in his discretion.

- A) Purchase will be made from open market of the same or similar goods at the risks and cost of contractor and will be charged to the contractor, and recover difference between the Contractor's price and the risk purchase price, from the Contractor. No dispute shall be entertained regarding the rate at which risk purchase has made.

OR

- B) To recover from the Contractor liquidated demurrage in his discretion or impose a penalty of 0.5% per week or part there of subject to a maximum of 10% of the value of the delayed stores.

OR

- C) To cancel the order.

In addition to above remedies, the Materials Manager shall be free to take such further action as may be necessary for the damage caused by delay or failure to supply including forfeiture of deposit.

The penalties referred to above can be recovered either from the bills of the contractor or from the Security Deposit.

27. Materials Manager will have option for exceeding or reducing the tender period by one month stated in the Tender. Also quantity by +/- 30%.
28. The decision of the Materials Manager regarding the acceptability of stores shall be final and binding upon the contractor.
29. Any clause, condition or terms in your tender offer / or acknowledgement /acceptance letter which is repugnant to or inconsistent with any of the terms in 'Annexure A' shall be void and shall have no force and effect.
30. Goods supplied will be accepted on subject to approval basis as per our specification.
31. Tenderer who wishes to supply goods through its agent should clearly mention in contract about the same.
32. In case for any reason the contractor is unable to maintain the delivery schedule, he should give written intimation along with reason about it in good time to enable the Materials Manager to take the necessary steps in proper time. Non-observance of this would be seriously viewed by the Materials Manager. Any goods rejected or not approved by the Corporation shall immediately be removed and replaced by the contractor with goods of approved quality at his own cost and expense. If the rejected material is not immediately removed, it will remain in the Corporation premises at the contractor's risk and cost. In case the corporation is required to shift this material, the Materials Manager can in his discretion and recover charges for the same.
33. The bills must be submitted in quadruplicate by tenderer to Materials Manager Department along with attested delivery challan of Stores Department of Corporation.

34. Bill sent through bank will not be accepted.
35. The Security Deposit of a contractor shall be returned to him only on the satisfactory completion of the contract, and on receipt of the usual 'No objection certificate' from the corporation department concerned subject to the clearance of all outstanding issues or points of disputes to the satisfaction of the Materials Manager.
36. The terms and conditions herein contained shall form part of the contract and shall take effect as if they were included in the contract agreement to be entered into by the successful tenderer.
37. All stores supplied by the contractor shall be subject to warranty that no law, regulations or ordinance of the Indian Republic or any state of any Govt. authorities or agency has been violated in the manufacturer, procurement or sale of the said stores.

**Materials Manager
HBPCL**

ANNEXURE - 'B'

HAFFKINE BIO- PHARMACEUTICALS CORPN.LIMITED
(A Govt. of Maharashtra Undertaking)
Acharya Donde Marg, Parel, Mumbai - 400 012.

Sr.	Item	Quantity
1.	HAY (For Pimpri) (Best Quality)	800 M. Ton (annual approx.) (Best quality) Differed delivery schedule as per user dept.requirement

Note: HAY should be clean and dry and free from any foreign & toxic material. Delivery to be given within working hours as per schedule given by Manager ATS-Pimpri.

ANNEXURE 'C'

TENDERER'S INFORMATION

1. Name _____
2. Address _____
3. Communication details:-

	Factory	Office	Residence of Partners
1. Tel. No.	_____	_____	_____
2. Fax No.	_____	_____	_____
4. Status: **Manufacturer** / **Agent** / **Trader**
5. a) GSTIN No. _____
b) SAC/HSN code No. _____
c) PAN No. _____
d) Experience Certificate (similar product & qty. supply) _____
(Please enclose copy)
6. Turnover for last 3 years and its particulars:
i) _____
ii) _____
iii) _____
7.

List of Customers	Name	Contract No.
1)		
2)		
3)		
8. In case manufacturer or authorized dealer, details in brief about manufacturing unit.
 - 1) Location with Tel. No. / Fax No.
 - 2) No. of workers.
 - 3) Turnover of the Co.
 - 4) Manufacturing License No.
9. In case of authorized dealer please produced certificate of authorization from the manufacturer.

SIGNATURE OF TENDERER