



Haffkine Bio-Pharmaceuticals Corporation (Ltd)
(Materials Department)

Acharya Donde Marg, Parel, Mumbai 400 012.

Tel.No. +91-22-24147564

Website: <https://www.vaccinehaffkine.com>

E-mail: mm@vaccinehaffkine.com

Tender Website: <https://mahatenders.gov.in>

Tender for: -

MICROBIAL MATERIAL

(Settle Plate 90 MM,
Contact Plate 55 MM)

Tender No. M-08

Haffkine Bio-Pharmaceutical Corporation Ltd.+-

(A Government of Maharashtra Undertaking)

(MM Dept.)

Tender Notice

Tender reference No: **M-08/HBPCL/Microbial Material/2025-26/**

Managing Director, Haffkine Bio-Pharmaceutical Corporation Ltd., Parel, Mumbai invites online TENDER for THE year **2025-26** in two envelope system from the genuine supplier for Microbial Material.

Sr No.	Name of Item	Name of Dept	Tender Fee (Rs)	EMD (Rs)
1	Microbial Material (Settle Plate 90 MM, Contact Plate 55 MM)	Parel Mumbai	Rs.3900/-	Rs.65,000 /- (Sixty Five Thousand Only)
	Total			

Interested eligible tenderers may obtain further information of technical specifications, and other terms and conditions applicable for procurement of above services from the tendering website <https://mahatenders.gov.in>

TENDER SCHEDULE

All bid related activities (Process) like Tender Document Download, bid submission and submission of EMD and other documents will be governed by the time schedule given under Key Dates below:

Sr. No	Activity	Period
1	Period of sale of Tender document/Download	From 26.09.2025, 12.30 P.M.
2	Dates for uploading tender document	From 26.09.2025, 12.30 P.M. to 04.10.2025 up to 17.00 P.M.
3	Last date and time for submission of tender:	04.10.2025 up to 17.00 P.M.
4	Date and time of opening of Envelope No.1 (Technical Bid)	06.10.2025 at 14.30 P.M.

Address for communication :

Office of the Materials Manager,
Haffkine Bio-Pharmaceutical Corporation Ltd.,
Acharya Donde Marg, Parel, Mumbai 400012

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1. Introduction

1.1. The Managing Director, Haffkine Bio-Pharmaceutical Corporation Ltd., Mumbai (hereinafter referred to as the "Purchaser"), invites online tenders in a two-envelope system as specified in Annexure-A (Schedule of Requirements & Quantity), for the procurement of Settle Plates & Contact Plate.

1.2. Interested and eligible tenderers may obtain further information regarding the scope of work, quantity, and other applicable terms and conditions from the Government of Maharashtra e-Tendering website: <https://mahatenders.gov.in>.

1.3. All tender-related activities such as document download, preparation, submission, and submission of EMD and other documents will follow the schedule provided on the e-Tendering website.

1.4. All activities related to this tender will be carried out online through <https://mahatenders.gov.in>. The tender document is uploaded and released on the Government of Maharashtra's e-Tendering website. It must be downloaded, filled out, and submitted online only. Under no circumstances should the tender fee be combined with the EMD amount. Any tender not following the prescribed procedure may be summarily rejected.

1.5. The quantity mentioned in the tender is approximate. The Purchaser reserves the right to increase or decrease the quantity without assigning any reason.

1.6. If any tenderer wishes to file a complaint regarding submission of false documents or information by another tenderer, the complaint must be submitted before the opening of the price bid. The complaint should be accompanied by a deposit of Rs. 50,000 (Rupees Fifty Thousand only) via Demand Draft in favour of "The Managing Director, Haffkine Bio-Pharmaceutical Corporation Ltd., Mumbai", payable at Mumbai. The complaint will be reviewed by an Appeal Committee. If the complaint is found valid, the deposit will be refunded. If found false or malicious, the deposit will be forfeited. No interest will be paid on the deposit. Complaints received after the price bid opening will not be entertained.

TERMS AND CONDITIONS

2.0 The Minimum Eligibility Criteria

2.0. Capacity to supply as per the specified dispatch schedule.

2.1. Material must match the required specifications.

2.2 Delivery as and when required by the user department for the period of one year.

2.3. Delivery location: Quality Control (Bio), HBPCL Parel Mumbai

2.4. Please note: Only after the approval of samples at Quality Control (Biological), will the commercial bid of the bidder be opened.

2.5 Please note that rate quoted is valid for full tender quantity for 1 year.

Note: Tenders from firms found guilty of malpractice, misconduct, or blacklisted/debarred by any department of the Government of Maharashtra or any other local authority, state/central government, or semi-government organization will not be allowed to participate.

3. Cost of bidding:

The tenderer shall bear all costs associated with the preparation and submission of their online tenders and the Purchaser will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.

4. Clarification of tender document:

E-tendering process related Queries can be sent on email: - eproc.support@mahatenders.gov.in

Help: The 24/7 Toll free Telephonic Help Desk no.1800-3070-2232/ Mobile: + 91- 7878107985, + 91-7878107986, +91-7878007972 and 91-7878007973. Queries received after the last date for clarification will not be entertained.

5. Amendment of tender document

5.1. At any time before the deadline for sale of the tender, the Purchaser may issue amendments via Addendum/Corrigendum.

5.2. All such amendments will be considered as part of the tender document. It is assumed that tenderers will incorporate the updated information while preparing their bids.

5.3. To allow sufficient time for tenderers to consider any changes, the Purchaser may extend the submission deadline at its discretion. Any such extension will be communicated via the e-Tendering website and will be binding on all tenderers.

6. Submission of tenders:

Tenders must be submitted online only, before the last date of submission, through <https://mahatenders.gov.in>, in two separate envelopes:

- **Envelope No. 1 – Technical Bid**
- **Envelope No. 2 – Commercial Bid**

Note: Bidders must have an e-Token-based Digital Signature Certificate from a competent authority.

a. Envelope No. 1 (Technical Bid):

Technical offer must be submitted online at <https://mahatenders.gov.in> as per the instructions on the portal. The tenderer must upload the following documents as per e-tendering schedule.

FOLLOWING DOCUMENTS ARE MANDATORY & SHOULD BE ENCLOSED IN SEQUENCE & ORDER.

(Technical Bid): Technical offer must be submitted.

The tenderer must submit the following documents along with the tender.

1. Proof of EMD paid.
2. Tender Form as per Annexure - 1.
3. Annual turnover statement for last 3 years in the format given in Annexure -3 certified by the Chartered Accountant.
4. GST Registration certificate
5. Latest GST Return.
6. Bidder's complete information and evidential documents on ownership must be submitted (as per format in Annexure-4 provided in the tender document)
7. Other relevant documents required as per tender terms & conditions.
8. List of clients in India as well as abroad
9. The bidder should submit a copy of the firm's PAN card.
10. Authorization Letter.
11. Manufacturing Capacity of per month on company's letterhead with signed and stamp.
12. Non register/New Vendors has to submit their product sample for technical qualification & approval from Quality Control (Biological), HBPCL Parel Mumbai

1.1. Envelope No. 2 (Price bid):

- a** All Commercial offers must be submitted online at <https://mahatenders.gov.in> as per the instructions on the portal.
- b** Rates should be quoted in the Price Schedule in separate sheet (BOQ – enclosed).
- c** **Please note that rate quoted is valid for 1 year.
Kindly quote the rate per plate.**
- d** In quoting the rates, the bidders are advised to take into account all the factors including any fluctuations in the market rates, taxes, etc. No claim shall be entertained any changes in quoted rate after acceptance of the tender or during the period of contract.

7. Deadline for submission of tenders

- 7.1. Tenderers must complete online bid submission as per the published schedule.
 - 7.2. The Purchaser may extend the submission deadline, if necessary, and inform all tenderers Accordingly.
 - 7.3. Only online e-Tenders will be accepted. Offline submissions are not permitted.
- 8. Opening of tender:** On the date and time specified in the tender notice following procedure will be adopted for opening of tender for which tenderer is free to attend himself or depute an authorized officer as his representative.

8.1. Opening of Envelope No.1 (Technical bid)

1. Envelope No.1 (Technical bid) of the tenderer will be opened in the presence of tender opening authority and tenderer / their representatives may or may not be present while opening technical/commercial bids as it is e- tendering procedure. Bidders can check online by doing their log in on <https://mahatenders.gov.in>
2. After the samples are approved, the commercial bid of the bidder will be opened. If the samples fail, the bidder will be technically disqualified.

8.2. Opening of Envelope No.2

1. This envelope shall be opened as per e-tendering procedure after opening of Envelope No.1 (Technical bid). Likely date and time of price bid opening will be intimated to the technically qualified bidder. Please note envelope no.2 will be opened of those bidders who are technically qualified on the basis of technical qualification of envelope no.1 bidders and approval of samples if any.

9. Period of Validity of tenders:

- 9.1. The bids/offers shall remain valid for a period of 90 days after the date of opening of Envelope No.1 (Technical bid). A bid valid for a shorter period shall be rejected.

10. Earnest Money Deposit:

- 10.1 All tenders must be accompanied with Earnest Money Deposit (EMD) for the amount specified.
- 10.2 The EMD shall be submitted in the form of online transfer.
- 10.3 The tenders submitted without EMD will be summarily rejected.
- 10.4 Unsuccessful tenderer's EMD will be discharged/ returned within a period of 60 days after award of contract to the successful bidder.
- 10.5 Tenderer shall not be entitled for any interest on EMD /Security deposit.
- 10.6 The successful tenderer's EMD will be discharged after signing the Contract and submitting the security deposit as stipulated.
- 10.7 The EMD shall be forfeited:

- 10.1. The EMD shall be forfeited:

- a. If tenderer fails to accept the purchase order.
- b. If a Tenderer withdraws its tender during the period of bid validity as specified in the Tender.
- c. In case of a successful Tender, if the tenderer fails:

11. Evaluation of tenders:

- 11.1 After opening of Envelope No. 1 (Technical bid), on the scheduled date, time and venue, the Purchaser Haffkine Bio-Pharmaceuticals Corporation Ltd shall examine the contents of the tenders received online through e-tendering process along with all prescribed mandatory documents.
- 11.2 The Purchaser Haffkine Bio-Pharmaceuticals Corporation Ltd shall scrutinize the documents mentioned above for its eligibility, validity, applicability, compliance and substantiation.
- 11.3 Any tender that does not meet tender condition laid down in the tender document will be declared as non-responsive and such tenders shall not be considered for further evaluation.
- 11.4 Tenders which are in full conformity with tender requirements and conditions shall be declared as Responsive Tender for opening Envelope no. 2 in the website and Envelope No. 2 (Commercial bid) of such tenderer shall be opened later, on a given date and time.

11.5 The Purchaser will award the contract to the successful tenderer whose tender has been determined to be responsive and has been determined as lowest tender.

11.6 The Purchaser reserves the right to increase or decrease the quantity and also reserves the right to cancel or revise or any of the whole tender or any part of tender without giving any reasons thereto with no cost to the Purchaser.

11.7 L1 bidder will be called for negotiation with our purchase committee.

11.8 In case of L1 bidder is not able to supply goods then we may call L2,L3.....but they have to supply at L1 rates only.

11.9 Vendors which are technically qualified will be considered for financial bid opening.

12. Period of Contract:

1. The period of contract is one year from purchase order date or the completion of total supply quantity as per e-tender BOQ.
2. Delivery as and when required by the user department for the period of one year.
3. 50% (maximum) additional quantity may be added to tender quantity any time during one year of Purchase Order period as and when required by HBPCCL as per Govt. of Maharashtra GR dt.01.12.2016.

12. Default Clause / Cancellation on failure to recruit:

If the supplier fails to commence services as scheduled or to deliver the services ordered to him within the period stipulated in the contract, it shall be discretion of the purchaser either (a) to extend the period or (b) to cancel the contract in whole or in part for the balance without any show cause notice. In the event of extension, liquidated damages @ 0.07% per day, will be applicable for services not rendered. If the purchaser decides to cancel the contract, the mode of repurchase will be at the discretion of the purchaser. The supplier shall be liable to pay any loss by way of extra expenditure or other incidental expenses, which the purchaser may sustain on account of such repurchase at the risk and cost of the supplier. In addition to the action above, the purchaser may debar the defaulting supplier from future orders, for maximum period of 3 years. In any case the supplier will stand debarred for future contracts for the period till extra expenditure on account of cancellation and repurchase in terms of action above is paid by the supplier or recovered from his bill for supplied services against any orders with the purchaser or his authorized consultants / agents.

13. Force Majeure

14.01 For purposes of this Clause, 'Force Majeure' means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

14.02 If a Force Majeure situation arises at any time during the subsistence of contract, the Supplier shall promptly but not later than 30 days notify the Purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

14.03 Force Majeure will be accepted on adequate proof thereof.

14.04 If contingency continues beyond 30 days, both parties will mutually discuss and decide the course of action to be adopted. Even otherwise contingency continues beyond 60 days then the purchaser may consider for termination of the contract on pro-rata basis.

14. Confidentiality

Information relating to the examination, clarification, evaluation, and comparison of tenders, and recommendations for the award of a Contract shall not be disclosed to tenderer or any other persons not officially concerned with such process until the notification of Contract award is made. Any effort by the tenderer to influence the Purchaser in the Purchaser's bid evaluation, bid comparison, or contract award decisions may result in the rejection of the Tenderer's bid.

15. Payment

- a. Payment shall be made 30 days in Indian Rupees after submission of bills from successful bidder.
- b. The purchaser shall have every right to deduct from the payment due to the supplier any amount due on account of loss, compensation, or any remedial action in monetary terms due from the supplier to the purchaser. The supplier shall not agitate the said issue in future.

16. Corrupt or Fraudulent Practices

16.1 The Purchaser as well as Tenderer shall observe the highest standard of ethics during the procurement and execution of such contracts.

16.2 “Corrupt practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution;

16.3 “Fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract to the detriment of purchaser and includes collusive practice among Tenderer (prior to or after tender submission) designed to establish tender prices at artificial non-competitive levels and to deprive the Purchaser of the benefits of free and open competition.

16.4 “Collusive practice” means a scheme or arrangement between two or more tenderer, with or without the knowledge of the Purchaser, designed to establish tender prices at artificial, noncompetitive level;

16.5 “Coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or effect the execution of the contract.

16.6 “The Purchaser will reject a tender for award if it determines that the tenderer recommended for award has directly or through an agent engaged in corrupt or fraudulent practices in competing for the contract in question;

16.7 The Purchaser will declare a firm or individual as ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that they have, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a contract.

17. General Clauses

17.1 Resolution of dispute: In the event of any question, dispute or differences in respect of contract or terms and conditions of the contract or interpretation of the terms and conditions or part of the terms and conditions of the contract arises, the parties may mutually settle the dispute amicably.

- 17.2**Arbitration:** In the event of failure to settle the dispute amicably between the parties, the same shall be referred to the sole arbitrator, Government of Maharashtra. The award passed by the sole Arbitrator shall be final and binding on the parties. The arbitration proceedings shall be carried out as per the Indian Arbitration and Conciliation Act, 1996 and the rules made hereunder.
- 17.3**Governing Language:** English language version of the contract shall govern its interpretation.
- 17.4**Applicable Laws:** The contract shall be governed in accordance with the law prevailing in India, Act, Rules, Amendments and orders made thereon from time to time.
- 17.5**Indemnification:** The contractor shall indemnify the purchaser against all actions, suit, claims and demand or in respect of anything done or omitted to be done by contractor in connection with the contract and against any losses or damages to the purchaser in consequence of any action or suit being brought against the contractor for anything done or omitted to be done by the contractor in the execution of the contract.
- 17.6**Jurisdiction:** All the suits arising out of the contract shall be instituted in the court of competent jurisdiction situated in Mumbai only and not elsewhere.
- 17.7**Saving clause:** No suits, prosecution or any legal proceedings shall lie against The Managing Director, Haffkine Bio-Pharmaceuticals Corporation Ltd, Mumbai or any person for anything that is done in good faith or intended to be done in pursuance of tender.
- 17.8The Government orders issued by industries department, Govt. of Maharashtra time to time will be applicable to this tender.
- 17.9 No rate revision will be done in this total supply period.
- 17.10 Delivery as and when required by the user department for the period of one year from purchase order date or the completion of total supply quantity as per e-tender BOQ.
- 17.11 If the media is found contaminated or not suitable for use, vendor should replace the material immediately.
- 17.12 Hon'ble Managing Director HBPCL reserves all rights regarding modification, cancellation of tender at any stage without assigning any reason thereof.**
- 17.13 The bidder should accept the terms and conditions laid this document and should sign & seal all the pages of the document after understanding as a token of acceptance to the terms and conditions laid in the document.

Annexure – A
Tender Quantity

Bulk Chemical (Microbial Material) - Yearly Quantity

Sr No	Materials	Approx. Qty (Per Year)
1	Settle Plate 90 MM	12,000 Plates
2	Contact Plate 55 MM	12,000 Plates

Note:-

1. Free Delivery at HBPCL Parel, Mumbai
2. Delivery: As and when required from user department for the period of 1 year.
3. Payment:- 30 days against delivery
4. 50% (maximum) additional quantity may be added to tender quantity any time during one year of Purchase Order period as and when required by HBPCL as per Govt. of Maharashtra GRdt.01.12.2016

ANNEXURE-1

Tender Form

To
Haffkine Bio-Pharmaceuticals Corporation
(Ltd) Acharya Donde Marg, Parel,
Mumbai 400 012

Dear Sir,

Having examined the tender document, the receipt of which is hereby acknowledged, we, the undersigned, offer to supply Microbial Material to HBPCL, Parel in full conformity with the said tender document and our financial offer in the Price schedule submitted in Envelop No. 2 which is made part of this tender.

We undertake, if our tender is accepted, to provide Microbial material specified in the tender document.

If our tender is accepted, we undertake to submit the security deposit in the form, in the amounts, and within the times specified in the tender document.

We agree to abide by this tender, for the Tender Validity Period specified in the tender document and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

Until the formal final Contract is prepared and executed between us, this tender together with your written acceptance of the tender and your Acceptance of Tender shall constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any tender you may receive.

Signed: _____

Date: _____

In the capacity of _____

Duly authorized to sign this bid for and on behalf of _____

Signature & stamp of tenderer

ANNEXURE-2

STATEMENT OF ANNUAL TURN OVER FOR LAST THREE YEARS

The Annual Turnover of M/s_____for the past three years are given below and certified that the statement is true and correct.

Sr. No.	Year	Turnover Rs.
1	2022-23	
2	2023-24	
3	2024-25	
4	Average Annual Turnover	

Date:

Seal

Signature of Auditor/
Chartered Accountant
Name (in capital letters)

Annexure-3

CONTACT DETAILS FORM

1. NAME OF THE COMPANY:
2. NAME AND DESIGNATION OF AUTHORISED REPRESENTATIVE:
3. COMMUNICATION ADDRESS:
4. PHONE NO./MOBILE NO:
5. FAX No:
6. E-MAIL I.D.:

PARTICULAR DETAILS OF THE BIDDER'S REPRESENTATIVE

1. NAME OF THE CONTACT PERSON:
2. DESIGNATION:
3. PHONE NO:
4. MOBILE NO.
5. E-MAIL I.D.:

UNDERTAKING

1. I, the undersigned certify that I have gone through the terms and conditions mentioned in the bidding document and undertake to comply with them.
2. The rates quoted by me are valid and binding upon me for the entire period of contract.
3. I/We give the rights to the competent authority of the Office of the **HAFFKINE BIO-PHARMACEUTICALS CORPORATION (LTD), ACHARYA DONDE MARG, PAREL, MUMBAI 400 012** to forfeit the Earnest Money/Security money deposit by me/us in case of breach of conditions of Contract.
4. I hereby undertake to provide the services as per the directions given in the tender document/contract agreement.

Signature of the Authorized Signatory Date:

-Place:-

Designation:

(Office seal of the Bidder)