



**Haffkine Bio-Pharmaceuticals Corporation (Ltd.)
(Materials Department)**

Acharya Donde Marg, Parel, Mumbai 400 012.

Tel.No. +91-22-24147564

Website: <https://www.vaccinehaffkine.com>

E-mail: mm@vaccinehaffkine.com

Tender Website: <https://mahatenders.gov.in>

**Tender for
Gamma Irradiated 20 mm Lacquer coated green
HAFFKINE Embossed Tear down Aluminum
Seals (For bOPV 1 & 3) for Oral Polio Vaccine
Dept., Parel, Mumbai Unit**

Tender No. M-19

Haffkine Bio-Pharmaceuticals Corporation (Ltd.)

(A Government of Maharashtra Undertaking)

(Materials Manager Department)

Acharya Donde Marg, Parel, Mumbai 400 012.

Tel.No. +91-22-24147564

Website: <https://www.vaccinehaffkine.com>

E-mail: mm@vaccinehaffkine.com

Tender Notice

Tender reference No: HBPCL/M-19/Aluminum Seals/2026-27

Managing Director, Haffkine Bio-Pharmaceutical Corporation Ltd., Parel, Mumbai invites online TENDER for The year **2025-26** in two envelope system from the genuine supplier for Aluminum Seals for Parel unit.

Sr No	Name of Item	Approx Quantity	Name of Dept	Tender Fee (Rs.)	EMD (Rs.)
1	Gamma Irradiated 20 mm Lacquer coated green HAFFKINE Embossed Tear down Aluminum Seals for Oral Polio Vaccine, Parel, Mumbai Unit.	1,40,00,000 Nos. (1.40 Cr. Nos.)	Oral Polio Vaccine Dept.	Rs. 3,900/- (Rs. Three Thousand Nine Hundred only)	Rs. 65,000/- (Rs. Sixty Five Thousand)

Interested eligible tenderers may obtain further information of technical specifications, and other terms and conditions applicable for procurement of above services from the tendering website <https://mahatenders.gov.in>

TENDER SCHEDULE

All bid related activities (Process) like Tender Document Download, bid submission and submission of EMD and other documents will be governed by the time schedule given under Key Dates below:

Sr. No	Activity	Period
1	Period of sale of Tender document/Download	From Dt. 30.12.2025, 17.00 hrs.
2	Dates for uploading tender document	From Dt. 30.12.2025, 17.00 hrs. to Dt. 10.01.2026 up to 17.00 hrs.
3	Last date and time for submission of tender:	Dt. 10.01.2026 up to 17.00 hrs.
4	Date and time of opening of Envelope No.1 (Technical Bid)	Dt. 12.01.2026 @ 14.00 hrs.

Address for communication

: Office of the Materials Manager,
Haffkine Bio-Pharmaceutical Corporation Ltd.,
Acharya Donde Marg, Parel, Mumbai 400012

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TERMS AND CONDITIONS

1. Introduction

- 1.1.** The Managing Director, Haffkine Bio-Pharmaceuticals Corporation Ltd., Mumbai, hereinafter referred to as a “Purchaser” invites online tender in two Envelope systems for **Gamma Irradiated 20 mm Lacquer coated green HAFFKINE Embossed Tear down Aluminum Seals (For bOPV 1 & 3)** specified in Annexure-A (Schedule of Requirements & Quantity), in Haffkine Bio-Pharmaceuticals Corporation Ltd., Mumbai.
- 1.2.** Interested eligible Tenderer may obtain further information of scope of work, quantity and other terms and conditions applicable from Government of Maharashtra E-tendering website <https://mahatenders.gov.in>
- 1.3.** All tender related activities (Process) like Tender Document Download, Tender Preparation, Tender submission and submission of EMD and other documents will be governed by the time schedule.
- 1.4.** All activities of this tender are carried out online on Website <https://mahatenders.gov.in> The tender document is uploaded / Released on Government of Maharashtra, (GOM) e-tendering website <https://mahatenders.gov.in> and has to be downloaded as well as filled up and submitted online only. In no case, the tender cost/fee should be mixed with EMD amount. Tender shall liable to be rejected summarily upon failure to follow procedure prescribed in the Tender document.
- 1.5.** The number of quantities mentioned in the Tender is only approximate. The Managing Director, Haffkine Bio-Pharmaceuticals Corporation Ltd, Mumbai reserves the right to increase or decrease the quantity without assigning any reason thereof.
- 1.6.** If any tenderer wishes to lodge any complaint against the other tenderer regarding submission of false documents, information etc. The tenderer has to submit the complaint before price bid opening along with a deposit of Rs.50,000 (Rupees Fifty Thousand only) in the form of Demand Draft drawn in favour of The Managing Director, Haffkine Bio-Pharmaceuticals Corporation Ltd, Mumbai payable at Mumbai in terms of deposit. This issue will be submitted to Appeal Committee along with facts. The amount so deposited shall be refunded if after scrutiny the complaint is found to be true by the Appeal Committee. However, if the complaint found to be false and malafide the deposit will be forfeited. No interest shall be paid against this deposit. Any complaint received after price bid opening will not be entertained.

2. Eligibility criteria for this Tender:

The Minimum Eligibility Criteria:

- 2.1.** Capacity to cater the supply as per our specification and production schedule from our Parel, Mumbai Unit.
- 2.2.** Should not be blacklisted or suspended by any Government agency cross India. Notarized affidavit in this regard is required to be submitted. (As per Annexure 5, Page No.16)
- 2.3.** Agency should have a minimum experience with Government, Semi Government or PSU's. Related documents should be submitted along with the bid.

Note: Tenders from firms found guilty of malpractice, misconduct, or blacklisted/debarred either any of the Department of Government of Maharashtra or by any local authority, Other State Government/Semi Government/Central Government's organizations will not be allowed to participate.

3. Cost of bidding:

The tenderer shall bear all costs associated with the preparation and submission of their online tenders and the Purchaser will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.

4. Clarification of tender document:

E-tendering process related Queries can be sent on email eproc.support@mahatenders.gov.in

Help: The 24/7 Toll free Telephonic Help Desk no.1800-3070-2232/ Mobile: + 91- 7878107985, + 91-7878107986, +91-7878007972 and 91-7878007973. A prospective tenderer requiring any clarification after this last date will not be entertained.

5. Amendment of tender document

- 5.1.** At any time prior to the deadline for Sale of tender, the Purchaser may amend the tender documents by issuing Addendum/Corrigendum.
- 5.2.** Any addendum/corrigendum as well as clarification thus issued shall be a part of the Tender documents and it will be assumed that the information contained in the amendment will have been taken into account by the Tenderer in its tender.
- 5.3.** To give prospective Tenderer reasonable time for taking into account the amendment if any in preparing their tenders, the Purchaser shall extend, at its discretion, the deadline for submission of tenders, in which case, the Purchaser will notify all tenderers by placing on website the extended deadline and it will be binding on them.

6. Submission of tenders:

Tender should be submitted on or before last date of submission.

Tender should be submitted through website <https://mahatenders.gov.in> and online only in two envelopes i.e. Technical Bid in envelop no.1 and Commercial bid in Envelop no. 2. The EMD as required in the tender documents should invariably be submitted before the last date and time for sale close of tender on address mentioned below.

Haffkine Bio-Pharmaceuticals Corporation (Ltd.)
Acharya Donde Marg, Parel, Mumbai - 400
012. Tel.No. +91-22-24147564

To prepare and submit the tender/offer online all bidders are required to have e-token based DIGITAL CERTIFICATE. Digital signature certificate should be obtained from competent authority. However, the e-tender website or helpline numbers may guide you for obtaining the same.

6.1. Envelope No. 1 (Technical Bid):

Technical offer must be submitted online at <https://mahatenders.gov.in> as per the instructions on the portal. The tenderer must upload the following documents as per e-tendering schedule.

FOLLOWING DOCUMENTS ARE MANDATORY & SHOULD BE ENCLOSED IN SEQUENCE & ORDER.

(Technical Bid): Technical offer must be submitted.

The tenderer must submit the following documents along with the tender.

1. Tender Form as per Annexure -1.
2. The instruments such as power of attorney, resolution of board etc. authorizing an officer of the tenderer.
3. Annual turnover statement for last 3 years in the format given in Annexure -3 certified by the Chartered Accountant.
4. GST Registration certificate
5. Latest GST return copies

6. Affidavit (As per Annexure 6)
7. Bidder's complete information and evidential documents on ownership must be submitted (as per format in Annexure-4 provided in the tender document)
8. Other relevant documents required as per tender terms & conditions.
9. List of clients in India as well as abroad
10. The bidder should submit a copy of the firm's PAN card.
11. The bidder should accept the terms and conditions laid this document and should sign & seal all the pages of the document after understanding as a token of acceptance to the terms and conditions laid in the document.

6.2 Envelope No. 2 (Price bid):

- a. All Commercial offers must be submitted online at <https://mahatenders.gov.in> as per the instructions on the portal.
- b. Rates should be quoted in the Price Schedule in separate sheet (BOQ)
- c. In quoting the rates, the bidders are advised to take into account all the factors including any fluctuations in the market rates, taxes, etc. No claim shall be entertained any changes in quoted rate after acceptance of the tender or during the period of contract.

7. Deadline for submission of tenders

- 7.1. For Submission of tender tenderer must complete the online bid submission stage as per online schedule of the tender.
- 7.2. The service may, at his discretion, extend the deadline for the submission of tenders by amending the tender document in which case all rights and obligations of the Purchaser and Tenderer previously subject to the deadline will thereafter be subject to the deadline as extended.
- 7.3. Bidder must submit online e-tender only, offline tenders are not acceptable.

8. Opening of tender: On the date and time specified in the tender notice following procedure will be adopted for opening of tender for which tenderer is free to attend himself or depute an authorized officer as his representative.

8.1. Opening of Envelope No.1 (Technical bid)

Envelope No.1 (Technical bid) of the tender will be opened in the presence of tender opening authority i.e. Audit Officer of Haffkine Bio-Pharmaceutical Corprn. Ltd. System generated SMS and e-mail will be sent to registered contact details. Bidders' actual presence not required, while opening technical/commercial bids as it is e- tendering procedure. Bidders can check online by doing their log in on <https://mahatenders.gov.in>

8.2. Opening of Envelope No.2

This envelope shall be opened as per e-tendering procedure after opening of Envelope No.1 (Technical bid). Likely date and time of price bid opening will be intimated to the technically qualified bidder. Please note envelope no.2 will be opened those bidders who are technically qualified as per envelope no.1 and envelope no.2 will not be opened immediately after opening envelope no.1. It will be opened after technical bid approval from our technical committee.

9. Period of Validity of tenders:

- 9.1.** The tenders shall remain valid for a period of 90 days after the date of opening of Envelope No. 1 (Technical bid). A bid valid for a shorter period shall be rejected.
- 9.2.** Prior to the expiration of the bid validity the Purchaser may request the tenderer to extend the bid validity for the period as required by the Purchaser. Evaluation of tenders:
- 9.3.** After opening of Envelope No. 1 (Technical bid), on the scheduled date, time and venue, the Purchaser Haffkine Bio-Pharmaceuticals Corporation Ltd shall examine the contents of the tenders received online through e-tendering process along with all prescribed mandatory documents.
- 9.4.** The Purchaser Haffkine Bio-Pharmaceuticals Corporation Ltd. shall scrutinize the documents mentioned above for its eligibility, validity, applicability, compliance and substantiation.
- 9.5.** Any tender that does not meet tender condition laid down in the tender document will be declared as non-responsive and such tenders shall not be considered for further evaluation.
- 9.6.** Tenders which are in full conformity with tender requirements and conditions shall be declared as Responsive Tender for opening Envelope no. 2 in the website and Envelope No. 2 (Commercial bid) of such tenderer shall be opened later. HBPCL will not inform individual bidders about their technical qualification. It will be uploaded directly on website.
- 9.7.** The Purchaser will award the contract to the successful tenderer whose tender has been determined to be responsive and has been determined as lowest tender.
- 9.8.** The Purchaser reserves the right to increase or decrease the quantity and also reserves the right to cancel or revise or any of the whole tender or any part of tender without giving any reasons thereto with no cost to the Purchaser.
- 9.9.** Only L1 bidder will be called for negotiation with our purchase committee.
- 9.10.** In case of L1 bidder is unable to supply goods, purchaser (HBPCL) may approach L2, L3 and so on, however, then will be required to supply at L1 rates.
- 9.11.** Only those bidders who are technically qualified will be considered for the opening of commercial bid.

10. Security Deposit:

- 10.1** The successful bidder shall submit a security deposit (3% amount of tender value) within 08 days from the issuance of the Purchase order, by way of a Demand Draft. Failure to submit the security deposit within the stipulated period may result in cancellation of the Purchase order. The security deposit will be refunded to the successful bidder upon completion of the purchase order contract period. HBPCL reserves the legal right to cancel the purchase order at any time during the contract period.
- 10.2** The Security Deposit shall be forfeited: In case of a successful Tender, if the tenderer fails to supply as per our requirement and as per terms and conditions.

11. Period of Contract:

- 11.1** The period of contract is one year from purchase order date or the completion of total supply quantity as per e-tender BOQ.
- 11.2** Delivery as and when required by the user department for the period of one year. If material quality and supply of material found satisfactory within contract period, then the contract period would be extended for further one (01) year with same rates, terms and conditions. (Contract period review will be taken while extending contract period)
- 11.3** 50% (maximum) additional quantity may be added to tender quantity any time during one year of Purchase Order period as and when required by HBPCL as per Govt. of Maharashtra GR dt.01.12.2016.

12. Default Clause / Cancellation on failure to recruit:

If the supplier fails to commence services as scheduled or to deliver the services ordered to him within the period stipulated in the contract, it shall be discretion of the purchaser either (a) to extend the period or (b) to cancel the contract in whole or in part for the balance without any show cause notice. In the event of extension, liquidated damages @ 0.07% per day, will be applicable for services not rendered. If the purchaser decides to cancel the contract, the mode of repurchase will be at the discretion of the purchaser. The supplier shall be liable to pay any loss by way of extra expenditure or other incidental expenses, which the purchaser may sustain on account of such repurchase at the risk and cost of the supplier. In addition to the action above, the purchaser may debar the defaulting supplier from future orders, for maximum period of 3 years. In any case the supplier will stand debarred for future contracts for the period till extra expenditure on account of cancellation and repurchase in terms of action above is paid by the supplier or recovered from his bill for supplied services against any orders with the purchaser or his authorized consultants /agents.

13. Force Majeure

- 13.1 For purposes of this Clause, 'Force Majeure' means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 13.2 If a Force Majeure situation arises at any time during the subsistence of contract, the Supplier shall promptly but not later than 30 days notify the Purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- 13.3 Force Majeure will be accepted on adequate proof thereof.
- 13.4 If contingency continues beyond 30 days, both parties will mutually discuss and decide the course of action to be adopted. Even otherwise contingency continues beyond 60 days then the purchaser may consider for termination of the contract on pro-rata basis.

14. Confidentiality

Information relating to the examination, clarification, evaluation, and comparison of tenders, and recommendations for the award of a Contract shall not be disclosed to tenderer or any other persons not officially concerned with such process until the notification of Contract award is made. Any effort by the tenderer to influence the Purchaser in the Purchaser's bid evaluation, bid comparison, or contract award decisions may result in the rejection of the Tenderer's bid.

15. Payment

- a. Payment shall be made 60 days in Indian Rupees after submission of bills from successful bidder. (45 days in case of MSME bidder)
- b. The purchaser shall have every right to deduct from the payment due to the supplier any amount due on account of loss, compensation, or any remedial action in monetary terms due from the supplier to the purchaser. The supplier shall not agitate the said issue in future.

16. Corrupt or Fraudulent Practices

- 16.1 The Purchaser as well as Tenderer shall observe the highest standard of ethics during the procurement and execution of such contracts.
- 16.2 “Corrupt practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution;
- 16.3 “Fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract to the detriment of purchaser and includes collusive practice among Tenderer (prior to or after tender submission) designed to establish tender prices at artificial non-competitive levels and to deprive the Purchaser of the benefits of free and open competition.
- 16.4 “Collusive practice” means a scheme or arrangement between two or more tenderer, with or without the knowledge of the Purchaser, designed to establish tender prices at artificial, noncompetitive level;
- 16.5 “Coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or effect the execution of the contract.
- 16.6 “The Purchaser will reject a tender for award if it determines that the tenderer recommended for award has directly or through an agent engaged in corrupt or fraudulent practices in competing for the contract in question;
- 16.7 The Purchaser will declare a firm or individual as ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that they have, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a contract.

17. General Clauses

- 17.1 **Resolution of dispute:** In the event of any question, dispute or differences in respect of contract or terms and conditions of the contract or interpretation of the terms and conditions or part of the terms and conditions of the contract arises, the parties may mutually settle the dispute amicably.
- 17.2 **Arbitration:** In the event of failure to settle the dispute amicably between the parties, the same shall be referred to the sole arbitrator, Government of Maharashtra. The award passed by the sole Arbitrator shall be final and binding on the parties. The arbitration proceedings shall be carried out as per the Indian Arbitration and Conciliation Act, 1996 and the rules made hereunder.
- 17.3 **Governing Language:** English language version of the contract shall govern its interpretation.
- 17.4 **Applicable Laws:** The contract shall be governed in accordance with the law prevailing in India, Act, Rules, Amendments and orders made thereon from time to time.
- 17.5 **Indemnification:** The contractor shall indemnify the purchaser against all actions, suit, claims and demand or in respect of anything done or omitted to be done by contractor in connection with the contract and against any losses or damages to the purchaser in consequence of any action or suit being brought against the contractor for anything done or omitted to be done by the contractor in the execution of the contract.

17.6 **Jurisdiction:** All the suits arising out of the contract shall be instituted in the court of competent jurisdiction situated in Mumbai only and not elsewhere.

17.7 All disputes, claims or suits arising out of or in connection with this contract, including those involving vendors registered under the MSME Act, 2006 shall be subject to the exclusive jurisdiction of the competent courts at Mumbai only.

17.8 In cases where any party seeks remedy under the provisions of the MSME Act, 2006 such proceedings may first be referred to the appropriate MSME Facilitation Council as per law; however, all subsequent legal proceedings, including enforcement, execution, challenge or appeal arising therefrom, shall lie exclusively before the competent courts at Mumbai.

17.9 **Saving clause:** No suits, prosecution or any legal proceedings shall lie against The Managing Director, Haffkine Bio-Pharmaceuticals Corporation Ltd, Mumbai or any person for anything that is done in good faith or intended to be done in pursuance of tender.

17.10 The Government orders issued by industries department, Govt. of Maharashtra time to time will be applicable to this tender.

17.11 No rate revision will be done in this total supply period.

17.12 Quality and Supply Agreement

The successful bidder (L1) signed Quality and Service Agreement between Haffkine Bio Pharmaceutical Corporation Ltd. and vendor after given Purchase order from HBPCL. Agreement format provided by HBPCL. Expenses for agreement documents i.e. bond, notary charges etc. will be in vendors scope.

17.13 Hon'ble Managing Director, HBPCL reserves all rights regarding modification, cancellation of tender at any stage without assigning any reason thereof.

17.14 The bidder should accept the terms and conditions laid this document and should sign & seal all the pages of the document after understanding as a token of acceptance to the terms and conditions laid in the document.

Following documents to be submitted in original to this office on or before the sale close of tender on address mentioned below & all other documents to be submitted through e-tendering (On line)

Sr. No.	Documents
1	Annexure-1 (Tender Form) duly signed & stamped
2	Receipt of E MD Payment
3	AFFIDAVIT on Non-Judicial Stamp Paper as per Annexure 5

Address:

The Managing Director, Haffkine Bio-
Pharmaceuticals Corporation Ltd
Acharya Donde Marg, Parel,
Mumbai - 400 012.
Tel.No. +91-22-24147564

Annexure – A

Specification & Quantity - 1,40,000,00 Nos. (1.40 Cr.) Nos.

MASTER  HAFFKINE BIO-PHARMACEUTICAL CORPORATION LTD (A Govt. of Maharashtra Undertaking) Acharya Donde Marg, Parel, Mumbai-400 012		
QUALITY ASSURANCE DEPARTMENT SPECIFICATION FOR : Gamma Irradiated 20 mm Lacquer Coated Green HAFFKINE Embossed Tear Down Aluminium Seals (For bOPV 1 & 3)		
SP NO: OPV/69 /25	Effective Date : 30 th Jan.2025	Revision No. : 02
Replaces: 01, 31 st Jan.2022	Review Date : 29 th Jan.2028	Page No. 1 of 1

Item code No.: 030597

Gamma Irradiated 20 mm Lacquer Coated Green coloured HAFFKINE Embossed Tear Down Aluminium Seals (For bOPV 1&3)

Description: Gamma Irradiated 20 mm lacquer coated Green coloured HAFFKINE embossed central tear down ring Aluminium Seals.

Physical Tests specifications:

- i. Outer diameter : 20.45 mm to 20.75 mm
- ii. Inner diameter : 20.0 mm to 20.2 mm
- iii. Height of the seal : 7.5 mm to 8.1 mm
- iv. Thickness : 0.19 mm to 0.21mm
- v. Trimming : Duly evenly trimmed
- vi. Performance test :- Tight sealing and fitting

(To be done by OPV Dept.)

Sterility Test : Complies as per IP

Labelling: i. Innermost wrap HDP bag should have label containing lot number, chalan number, name of manufacturer, quantity .

ii. Box should have label containing lot number, chalan number, name of manufacturer, date of irradiation, quantity and use before date.

Packing : 1150 Nos. of Gamma Irradiated seals are packed in HDP bag wrapped with additional two HDP bags.(Triple wrap).16 such bags are packed in 5 Ply corrugated box i.e. 1150X16 per box.

Note:

- 1) Provide 3 deep tear down impression lines to make two halves of seal easily while opening the seal. Embossing should be clear. Duly gamma irradiated (Ready for use). Gamma irradiation certificate should be provided with each consignment.
- 2) The seal should be supplied evenly trimmed, washed, dried, dust free, oil free, any particle free, packed in clean area in 5 ply virgin corrugated box, Gamma Irradiated not to cause deformity conditioned as we are feeding it to our fully automatic machine. Colour should not change or fade. Rejected embossed seals will not be returned.
- 3) QC sample bags containing 200 and 100 seals should be packed separately in triple wrap and kept in Box No. 1

Reference : IP

(In-House Specifications)

Salunkhe 28/01/25
Prepared by 28/01/25 VB
Officer QA, QC(C),QC(B),OPV 28/01/25

Salunkhe 28/01/25
Approved by 28/01/25 SBM
Manager, QC(C),QC(B),OPV 28/01/25

Walker 30/01/25
Authorized by Manager , QA 30/01/25

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Doc. Form No.: 025

CONTROLLED COPY

ANNEXURE - 1

Tender Form

To
Haffkine Bio-Pharmaceuticals Corporation (Ltd.)
Acharya Donde Marg, Parel,
Mumbai 400 012

Dear Sir,

Having examined the tender document, the receipt of which is hereby acknowledged, we, the undersigned, offer to provide **Gamma Irradiated 20 mm Lacquer coated green HAFFKINE Embossed Tear down Aluminum Seals for Oral Polio Vaccine, Parel, Mumbai Unit.** Parel in full conformity with the said tender document and our financial offer in the Price schedule submitted in Envelop No. 2 which is made part of this tender.

We undertake, if our tender is accepted, to provide **Gamma Irradiated 20 mm Lacquer coated green HAFFKINE Embossed Tear down Aluminum Seals for Oral Polio Vaccine, Parel, Mumbai Unit.** specified in the tender document.

If our tender is accepted, we undertake to submit the security deposit in the form, in the amounts, and within the times specified in the tender document.

We agree to abide by this tender, for the Tender Validity Period specified in the tender document and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

Until the formal final Contract is prepared and executed between us, this tender together with your written acceptance of the tender and your Acceptance of Tender shall constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any tender you may receive.

Signed: _____

Date: _____

In the capacity of _____

Duly authorized to sign this bid for and on behalf of _____

Signature & stamp of tenderer

Note: This form signed & stamped in original must be submitted to this office along with Tender fee + EMD + Affidavit (Given in Annexure 5) on or before sale close of tender.

ANNEXURE - 2

STATEMENT OF ANNUAL TURN OVER FOR LAST THREE YEARS

The Annual Turnover of M/s _____ for the past three years are given below and certified that the statement is true and correct.

Sr. No.	Year	Turnover Rs.
1	2022-23	
2	2023-24	
3	2024-25	
4	Average Annual Turnover	

Date:

Seal

Signature of Auditor/
Chartered Accountant
Name (in capital letters)

CONTACT DETAILS FORM

1. NAME OF THE COMPANY:.....
2. NAME AND DESIGNATION OF AUTHORISED REPRESENTATIVE:.....
3. COMMUNICATION ADDRESS:.....
4. PHONE NO./MOBILE NO:.....
5. FAX No:.....
6. E-MAIL I.D.:.....

PARTICULAR DETAILS OF THE BIDDER'S REPRESENTATIVE

1. NAME OF THE CONTACT PERSON:.....
2. DESIGNATION:.....
3. PHONE NO:.....
4. MOBILE NO.....
5. E-MAIL I.D.:.....

UNDERTAKING

1. I, the undersigned certify that I have gone through the terms and conditions mentioned in the bidding document and undertake to comply with them.
2. The rates quoted by me are valid and binding upon me for the entire period of contract.
3. I/We give the rights to the competent authority of the Office of the **HAFFKINE BIO-PHARMACEUTICALS CORPORATION (LTD), ACHARYA DONDE MARG, PAREL, MUMBAI 400 012** to forfeit the Earnest Money/Security money deposit by me/us in case of breach of conditions of Contract.
4. I hereby undertake to provide the services as per the directions given in the tender document/contract agreement.

Signature of the Authorised Signatory

Date:-

Place:-

Designation:

(Office seal of the Bidder)

ANNEXURE – 4

SECURITY DEPOSIT FORM

To: (Name of Purchaser)

WHEREAS..... (Name of tenderer) Hereinafter called "the Supplier/Agency" has undertaken, in pursuance of Contract No..... dated, 20... "Purchase of Aluminum Seals for Parel, Mumbai" hereinafter called "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a Nationalized / Scheduled bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of..... (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limit of.....(Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until theday of.....20.....

Signature and Seal of Guarantors

.....
.....
.....
Date.....20....
Address.....
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ANNEXURE – 5

AFFIDAVIT on Non-Judicial Stamp Paper of Rs. 100/- or Rs. 500/- (Hard copy to be submitted to this office in original)

Tender reference No: **HPCL/M-19/Aluminum Seals/2026-27**

The firm (Name of the Firm) has not been found guilty of malpractices, misconduct or blacklisted/debarred/ deregistered by Govt. of Maharashtra or by any local authority and other State Government/Central Government's organizations as on the date of submission tender document for the quoted items."

Seal

